



CHILDREN'S TRUST EXECUTIVE MEETING

MINUTES 7 July 2009

Present: Carol Chambers, Director of Children and Young People's Services, RCC
Maggie Freeman, Lincolnshire & Rutland LSC (representing Nick Rashley, Area Director)
Mark Roberts, Service Development Manager, Leicestershire County and Rutland NHS PCT
Jill Haigh, Service Manager, Teenage Services
Janet Pink, Service Manager, Children's Trust
Glenys Johnston, Chair, Local Safeguarding Children Board
Johnny Monks, LPU Commander, Leicestershire Constabulary
Donna Gallagher, Service Manager, Inclusion, RCC
Alastair Jackson, Head of Housing Safety and Business Support, RCC
Jenny Stuart, Clerk

Apologies: Heather Wells, Portfolio Holder, Children and Young People's Services, RCC
Chris Bolas, Policy and Performance Manager, Youth Offending Service
Steven Attwood, Head of Service, Inclusion, Youth and Adult Learning, RCC
Joan Gibson, Headteacher, Oakham C of E Primary School
Sarah Bysouth, Interim Service Manager, Learning Effectiveness, RCC
Nick Rashley, Area Director, Lincolnshire & Rutland LSC

1 CHAIRMAN'S INTRODUCTION

Carol Chambers welcomed members and informed them that the new structure for Children and Young People's Services had taken effect from 6 July. Mike Attewell, Children's Trust Co-ordinator, had been appointed to the post of Workplace Development Co-ordinator. The Heads of Service present were introduced as follows:

- Janet Pink, Children's Trust Head of Service with responsibility for Commissioning and CYPP
- Donna Gallagher, Head of Service Safeguarding and SEN with responsibility for Workforce Development and Aiming High
- Jill Haigh, Head of Service Teenage Services with responsibility for Youth, 14-19, Connexions, Participation and Think Family

2 APOLOGIES

Apologies were noted as above.

3 MINUTES OF THE PREVIOUS MEETING AND MATTERS ARISING

The meeting scheduled for 17 March 2009 had been used as a Children's Trust 'One Year On' Workshop. Minutes of the Meeting held on 17 December 2008 were approved as a true record.

Missing from Home Report – the government had created a new indicator for missing from home, which would feature in the Performance Report.

Action

4 CHILDREN'S TRUST 'ONE YEAR ON'

Following the workshop of 17th March 2009, the Board had approved an Action Plan with actions being picked up by each steering group Champion and Chair, in conjunction with the Portfolio Holder, Director and Assistant Director of CYPS.

It was **AGREED** that the groups and officers identified in the Action Plan would proceed with their agreed actions, possibly with an autumn half-day away session to arrive at an agreed strategy and format. The groups would report actions back to the next Executive for review.

Terms of reference were being agreed for the additional 14-19 Strategic Partnership Steering Group agreed by the Board.

Action

JP

SB

5 REVIEW OF CHILDREN AND YOUNG PEOPLE'S PLAN

The Board had approved a one-year extension to the CYPP. A review of the Performance Report was presented, showing good progress, but targets would need reviewing to ensure a robust needs analysis.

Although there was only 1 indicator relating to child protection and none regarding safeguarding, national indicator N160 related to core assessments. Additional mandatory targets around safeguarding would arise from Laming 2.

6 SAFEGUARDING CHILDREN

An Action Plan setting out Rutland's response to the Laming 2 Report had been approved by the Board on 9 June.

It was **AGREED** that groups and officers identified in the Action Plan would begin to progress agreed actions.

It was **AGREED** that Safeguarding would appear as a standing item at every Children's Trust meeting. Partners were asked to consider how they could share safeguarding information and actions to ensure it joined up within their organisations.

7 Wrap Around Team/Aiming High Presentation

7a The Rutland Wrap Around Team (WAT)

The Integrated Services Steering Group (ISSG) had created a model called the Wrap Around Team (WAT) to offer a solution focussed/integrated team around the child support approach.

It was **AGREED** that the Executive:

- i) Develop the work of the Rutland WAT to cover the 0-19 range;
- ii) Incorporate the Common Assessment Framework within the WAT
- iii) Develop the Think Family agenda in Rutland County Council
- iv) Endorse the creation of the Family Support Strategic Group which would report directly to the ISSG.

7b Aiming High

Aiming High was overseen by Disabled Children and Families Partnership Board which reported to the ISSG. Julie Drake, PCT Commissioner and Donna Gallagher from the LA were leading on Aiming High as a pilot for joint commissioning, with support from Government Office.

	Action
<p>It was AGREED that the Executive:</p> <ul style="list-style-type: none"> i) Approve the Aiming High Project for Disabled Children ii) The LA and PCT work together on joint commissioning of services between agencies with pooled/aligned budgets across the PCT and Children’s Trust. <p>A draft action plan was out for consultation and would be brought back to the Executive. The readiness criteria had been completed.</p> <p>A copy of the presentation would be sent out with the Minutes of the meeting.</p>	<p>JS</p>
<p>8 CHILDREN'S TRUST CO-ORDINATOR REPORT AND ITEMS FROM STEERING GROUPS</p> <p>Janet Pink presented a report of co-ordinator activity and Steering Group progress on behalf of the Trust.</p> <p>Highlights from the Steering Groups would be circulated with the Minutes. A review of steering group membership and attendance would take place at the autumn away session.</p> <p>The Lord-Lieutenant’s Award had been a great success and would be repeated.</p>	<p>JS</p>
<p>9 WORKFORCE DEVELOPMENT PLAN SNAPSHOT REVIEW</p> <p>Mark Roberts and Donna Gallagher presented a snapshot review of developments since the inauguration of the Trust including a national and regional development of the One Children’s Workforce Framework. Rutland had been using a workforce tool to capture a snapshot of the current situation. They were looking for opportunities of engaging with the workforce including attendance at team meetings and visiting schools.</p> <p>It was AGREED that the Executive support the Workforce Development Steering Group to:</p> <ul style="list-style-type: none"> i) Continue working on the current induction programme to support integrated working. ii) Work with the outcome of the ‘One Year On’ event to support the Trust priorities, especially within workforce development iii) Refresh the Workforce Development Strategy with an amended action plan. <p>A copy of the presentation would be sent out with the Minutes and the One Children’s Workforce Framework could be accessed at http://onechildrensworkforce.cwd.council.org.uk</p>	
<p>10 CHILDREN’S TRUST DRAFT TIMETABLE</p> <p>The draft timetable was AGREED by the Executive, and meeting dates for the new steering group would be added.</p>	<p>CB</p>
<p>11 ANY OTHER BUSINESS</p> <p>LSCB Annual Report</p> <p>A report was presented outlining the background, opportunities and</p>	

challenges in establishing two separate LSCBs for Leicester City and Leicestershire and Rutland. The new arrangements offered positive opportunities for Leicestershire and Rutland.

Email comments could be sent to Glenys Johnston or the LSCB.

9 Date of Next Executive Meetings

Tuesday, 6th October 2009
Monday, 7th December 2009
Tuesday, 9th March 2010
Monday, 5th July 2010

All meetings are held at 2pm in the Council Chamber unless otherwise stated.

The meeting closed at 4.20pm.